



Streetsbrook Infant & Early Years Academy

Ralph Road, Shirley, Solihull, West Midlands B90 3LB

EMAIL: office@streetsbrook.solihull.sch.uk

WEBSITE: www.streetsbrook.co.uk

Company No: 10225404

TEL: 0121 744 5245

23 January 2018

Dear Parents & Carers

Re: Parent Consultation Appointments

We look forward to welcoming you to our Parents' Evenings this term which will be held on Tuesday 13 & Thursday 15 February. We hope that every child's mother and/or father will be able to attend. Appointments will be held between 4.00-7.00pm on the Tuesday and between 4.00-8.00pm on the Thursday.

In order that individual dates and times can be arranged please hand the reply slip at the foot of this letter directly to your child's class teacher by Friday 2 February as to whether or not you have a preferred date; we will try and accommodate you within your requested times. However, too many requests for specific time slots will make this impossible.

These appointments are for parents to have the opportunity to talk with their child's teacher, and we must therefore request that you **do not** bring children with you on this occasion.

Yours sincerely

Mrs L Minter
Headteacher

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Parent Consultation Appointments – February 2018

PLEASE HAND THIS FORM DIRECTLY TO YOUR CHILD'S CLASS TEACHER BY 2 FEBRUARY

Child's Name: Class:

I would prefer my appointment to be on Tuesday 13 February	
I would prefer my appointment to be between 4.00-5.30pm	<input type="checkbox"/>
I would prefer my appointment to be between 5.30-7.00pm	<input type="checkbox"/>
I am happy for my appointment to be anytime	<input type="checkbox"/>

I would prefer my appointment to be on Thursday 15 February	
I would prefer my appointment to be between 4.00-5.30pm	<input type="checkbox"/>
I would prefer my appointment to be between 5.30-6.30pm	<input type="checkbox"/>
I would prefer my appointment to be between 6.30-8.00pm	<input type="checkbox"/>
I am happy for my appointment to be anytime	<input type="checkbox"/>

(Please tick your preference)

Signed:
Parent/Carer

Date: